



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, June 15, 2021 ♦ 7:00 p.m. Microsoft Teams

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard, Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Committee of the Whole Meeting Minutes – May 18, 2021

Pages 3-6

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Special Education Advisory Committee Meeting Minutes - May 18, 2021

Pages 7-12

4.2 Unapproved Student Transportation Services Brant Haldimand Norfolk Meeting Minutes – May 25, 2021

Pages 13-14

5. Committee and Staff Reports

5.1 Bank Operating Credit Presenter: Scott Keys, Superintendent of Business & Treasurer

Pages 15-16

5.2 Proposal for Changes to CEAC Presenter: Lorrie Temple, Superintendent of Education

Pages 17-22

6. Information and Correspondence

6.1 COVID Update

6.2 Virtual School Update



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6.3 Literacy Plan and Math Update

6.4 Summer Programming Update

7. Trustee Inquiries

8. Business In-Camera

- 207 (2) *Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:*
- a. *The security of the property of the board;*
 - b. *The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
 - c. *The acquisition or disposal of a school site;*
 - d. *Decisions in respect of negotiation with employees of the board; or*
 - e. *Litigation affecting the board.*

9. Report on the In-Camera Session

10. Future Meetings and Events

11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

11. Adjournment



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, May 18, 2021 ♦ 7:00 pm Microsoft Teams

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Dan Dignard, Mark Watson,
Alex Medeiros (Student Trustee)

Regrets: Bill Chopp

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 18, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – April 20, 2021

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the April 20, 2021 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – April 20, 2021

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of April 20, 2021.

Carried

4.2 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – April 21, 2021.

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of April 21, 2021.

Carried

4.3 Unapproved Minutes from the Accessibility Steering Committee Meeting – May 4, 2021.

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Accessibility Steering Committee Meeting of May 4, 2021.

Carried

5. Committee and Staff Reports

5.1 Health and Safety Update

Superintendent Keys reiterated the board's commitment to health and safety and provided a summary of employee accidents and incidents, including COVID related matters for the board.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Collection of Demographic Data

Superintendent Greco advised that as of January 1, 2023, all Boards will be required to collect voluntary race-based and other demographic data on their student population. A background of the Ministry of Education directive was provided. It was noted that the purpose of enhancing data collection is to ensure accessibility and equity.

Trustee Watson noted his opposition to participating in any collection of information based on race.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Demographic Data Collection Project.

Carried



5.3 Education Funding and Projected Enrolment for 2021-22

Superintendent Keys provided a summary of the recently announced funding and changes for the upcoming school year including, but not limited to, COVID-19 supports, adjustments to the Online Learning funding methodology, virtual school, school operations allocations and support for centrally negotiated collective agreements.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the report on Education F 21-22 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

6.1 School Year Calendar

Superintendent Temple presented the draft 2021-22 School Year Calendar. The calendar has been prepared with semester and quadmester models while awaiting direction from the Ministry of Education. It was noted that the calendar is in alignment with the coterminous board. Staff continue to await PD Day topics from Ministry of Education.

Trustee Casey raised concerns regarding the quadmester model and its value to students and families. Superintendent Temple advised that staff have planned for a model with two classes a day depending on public health direction.

6.2 Catholic Education Advisory Committee Update

Trustee Dignard, Chair of the Catholic Education Advisory Committee, recommended providing greater perspective surrounding the committee and a review of the terms of reference. Trustee Dignard will consult with staff and the committee and report back.

6.3 COVID Update

Director McDonald noted that asymptomatic testing will continue until the end of June and will rotate between locations within the district. The Ministry of Education and Ministry of Health have made a commitment that all aged 12-17 will be able to access vaccines. It was also noted that staff continue to work with health units on COVID matters. Families will be provided with information regarding registration for virtual school in September. Discussion was held regarding when school will be returning and was noted that it would be determined by Public Health.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries – Nil



8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the May 18, 2021 meeting.

Carried



**SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, May 18, 2021 – 1:00 p.m.
Teams Meeting**

Members: Kevin Greco (*Superintendent of Education*), Bill Chopp (Trustee), Jennifer Chapman (Co-Chair), Lauren Freeborn (Co-Chair), Laura Bergeron (*ad hoc*), Annmarie Krauss, Sarah Robertson, Nil Woodcroft,

Regrets: Tara Buchanan, Brook Gardner, Patti-Mitchell (*Parent, County of Brant*)

Resources: Shannon Mason (*Principal Lead: Special Education Staffing*), Carmen McDermid (*Student Achievement Lead: Special Education*)

1. Opening Prayer/Land Acknowledgement

Superintendent Greco provided the land acknowledgement by recognizing the Indigenous Land on which we gather, and Carmen McDermid led the group in the opening prayer.

2. Welcome and Opening Comments

Superintendent Greco welcomed the group.

3. Approval of Agenda

Moved: Lauren Freeborn

Seconded: Annmarie Krauss

THAT the Special Education Advisory Committee approves the agenda of the May 18, 2021 meeting.

Carried

4. Approval of the Minutes

Moved: Nil Woodcroft

Seconded: Lauren Freeborn

THAT the Special Education Advisory Committee approves the minutes of the April 20, 2021 meeting.

Carried

5. Correspondence

RCCDSB Letter re: Bill 172

Lauren shared the correspondence letter sent on March 30, 2021 from Renfrew County Catholic District School Board (RCCDSB) (see appendix A). Superintendent Greco communicated that the letter was to show RCCDSB's support of Bill 172, the Education Statute Law Amendment Act for Fetal Alcohol Spectrum Disorder (FASD). Superintendent Greco inquired to the SEAC if the committee would also be in support of a letter to the Ministry and a follow up email would be provided to members.



6. Presentation – Rachel Moreau (Zelem) – Orientation & Mobility

Carmen welcomed Rachel Moreau to the group and provide details on her roles and responsibilities for Orientation & Mobility (O&M) Instruction within the Board. Further to her 10 years of service with the Board, Carmen commended Rachel on her commitment to working with students.

Rachel provided a brief overview of her role as O&M instructor within the Board and the importance of teaching proper guide to blind and low vision persons. Providing details on her education and background, she updated on the instructional areas for O&M that outlines her focus when working with students such as, the use of devices, motor development and techniques of O&M, etc.

Rachel shared on how O&M is a lifelong process, guided by these 3 principles:

1. Where am I?
2. Where am I going?
3. How am I going to get there?

To further explain this point, Rachel shared a quick video on a young child learning to use their cane.

Providing an outline on the varying stages of vision loss, members learned the differences between 20/20 vision and being legally blind. Rachel shared the following websites to learn more about vision loss, Ontario Association of Optometrists: <https://optom.on.ca/eye-health-library/> and the Canadian Association of Optometrists: <https://opto.ca/health-library>. With the use of a sheet of paper, members were then walked through an optical illusion activity.

Sharing various eye conditions from students she works with in the Board, Rachel detailed how with the use of Environmental Analysis Reports, she has successfully removed barriers in our schools such as, the reconstruction of a staircase at St. John's College.

Rachel shared her passion of goalball and how she became a National Technical Official in 2015 for the Pan Am Games. She communicated her goal to introduce the sport within the Board displaying her support on equity and inclusion for all students.

Superintendent Greco and Carmen thanked Rachel for her work and for her presentation to the committee.

7. Community Agency Updates

Jennifer Chapman - Child Welfare Supervision, The Children's Aid Society of Haldimand-Norfolk

Jennifer Chapman updated that the Children's Aid Society of Haldimand and Norfolk continue to prepare for the amalgamation. On Friday, May 14, 2021 the agency hosted their annual Children and Youth in Care Day through a more creative way during the pandemic and expressed the importance of acknowledging the day. She expressed concerns for foster parents during these times and how the agency continues to provide ongoing support. Jennifer updated that the agency recently completed their annual audit and received positive results.

Annemarie Krauss – Lansdowne

Annemarie shared that most staff at Lansdowne continue to work virtually from home however, in-person services continue to be limited to essential visits. The Kids Country Inn (KCI) respite program is limited, and overnight services are not available during this time. Some in home respite supports are continuing but this is very limited. Annemarie updated that the agency continues planning for summer camps and recreational therapy programs to support children in summer camps. Lansdowne is hoping to run two skill camps (self-



care and independent learning for life) for ages 14 to 18 on the last two weeks of August for up to four to five kids in each camp.

Shannon Mason – Principal Lead

Shannon shared how today's presentation resonates and how many principals and school staff are working to best support students who do not have the online tools or are experiencing other barriers to participation in virtual learning. It has been a learning curve for all, and she spoke to the great things happening within the Board. Shannon thanked Rachel for the supports she provides to students and staff and learned from recently having the opportunity to work alongside her.

Bill Chopp – Trustee

No updates were provided on behalf of the Board of Trustees.

Lauren Freeborn – Service Planning Coordinator, Contact Brant

Lauren updated that Contact Brant services continue to remain virtual with in person options available while following Covid protocols, upon request from families.

Lauren spoke to Shannon's update to inform her that Special Services at Home (SSAH) is currently providing financial reimbursement for internet bills for the time being, and it is unknown when/if that will become an ineligible SSAH expense.

Further to the letter from RCCDSB (Item 5), Lauren confirmed that we will be having a presentation from two FASD Coordinators from Contact Brant at the June meeting. They provide education and support to families in the community, and that the FASD Coordinators could inform members of the SEAC Committee on identifying and recognizing sign and symptoms of FASD.

Nil Woodcroft – Haldimand-Norfolk REACH

Nil updated that Haldimand -Norfolk REACH continues to provide services virtually, as well as in-person visits on an as need basis. The agency will be offering a virtual family and child interactive School's Cool program (see appendix B). The seven-week program will be offered during July and August focusing on school readiness and a transition to kindergarten. Registration for the program will open on May 17, 2021.

Nil recognized and commended Carmen McDermid and her team for their work with transition to school meetings. Nil has received a lot of positive feedback from REACH employees regarding the planning for upcoming transition to school.

Sarah Robertson – Director of Services, Brant Family & Children's Services

Brant Family & Children's Services (BFACS) have been continuing to provide services with a few ongoing changes from the COVID-19 pandemic. Sarah updated that the agency has seen an increase in services for family and children due to the pandemic, caused by increased pressures and stressors and less resources available during a difficult time. The agency continues to plan and prepare for the upcoming year by looking at increased opportunities with other community partners. BFACS continue to work through the ongoing amalgamation process which can take one to three years for the merging process. Sarah shared that the agency does not anticipate any disruption or changes to services with the amalgamation.



8. Reports

8.1 Superintendent of Education

Kevin Greco

Superintendent Greco gave a summary of funds for the Board provided by the Ministry of Education (MOE) detailing the different types of funds such as, Grants for Student's Needs (GSN's), and Priorities and Partnerships Funds (PPF's). These funds received will help the Board in the hiring of additional staff and better support our students in areas suffered from the COVID-19 pandemic.

The below list details a summary of the enhanced funding for 2021-22 to support special education and mental health and well-being for the Board:

- **The Special Education Grant:** Enhanced to retain additional staff, provision of special education programs, resources and professional learning, and professional assessments.
- **The After School Skills Development Program:** As this GSN funding will now be offered again in the 2021-22 school year, it has become a permanent funding that will support students with Autism Spectrum Disorder (ASD) and working collaboratively with community agencies.
- **Differentiated Special Education Needs Amount:** This allocation addresses the variation among school boards with respect to their population of students with special education needs and school boards' ability to support these needs.
- **Mental Health and Well-Being:** This GSN will now also be offered in 2021-22 school year and a permanent funding to support the Board in addressing local needs and priorities that promote mental health and well-being, including safe, healthy, inclusive, and accepting learning environments. The GSN will assist the Board to employ additional mental health professionals and support staff, and professional learning and resources.
- **Board Re-Engagement Plan and Lead:** The Ministry has requested that all school boards will submit a re-engagement plan for 2021-22. The plan will consider disengaged students and effects of the COVID-19 pandemic, and the return to the 2021-22 school year. The Board is currently establishing the lead who will focus on the re-engagement plan and the plan will be brought to the Board of Trustees upon completion for furtherance to submission to the Ministry.
- **Transfer Payment Agreements (TPAs):** The following TPA funds will assist Boards in these areas:
 - Summer Support and Transition in the mental health, special education, early reading intervention, and assessment and mitigating learning loss.
 - Educator Autism Spectrum Disorder Additional Qualifications Course Subsidy
 - Transportation for Children and Youth in Care
- **Care Treatment Custody and Correctional Programs (CTCCP) Funding:** Funding has been submitted to continue running programming at Sprucedale Youth Centre in Simcoe for the 2021-22 school year.
- **Special Education Per Pupil Amount:** The Special Education Per Pupil Amount provides funding to the Board to assist with the costs of providing additional support to students with special education needs.
- **Student Support Funding OCSTA/OECTA:** The Ontario Catholic School Trustees' Association (OCSTA) and Ontario English Catholic Teacher's Association (OECTA) should be providing funding to support students.



Superintendent Greco updated that the Board would have one less transition classroom at Notre Dame school, Brantford, and St. Joseph's school, Simcoe, in the 2021-22 school year. The Job Skills class at St. John's College, Brantford will be growing with the addition of another class and the Board is currently going through the staffing process to help support students. There will be an increase in elementary special education staffing and employment position for the Job Skills class.

As the Board awaits additional direction from the MOE for virtual school in 2021-22, Superintendent Greco updated that a Board will be sending out a survey to families for virtual school. The announcement that the Ministry of Health is moving to support the full vaccination of individuals 12 years of age and older in Ontario as well as offering second doses of the vaccine to all staff and students by the end of August also promises to curtail the spread of COVID 19 in our schools and communities.

8.2 Student Achievement Leader: Special Education

Carmen McDermid

On Friday, May 14, 2021, Carmen shared that a Community of Practice (COP) meeting was held for school Special Education Resource Teachers (SERTs) and Special Education Classroom Teachers (SECTs). Led by John Sylvestri (Information Technology SERT) and Jean-Paul Levac (System Teacher for Math and SEA), educators received specific training on the new online Boardmaker software and the wealth of resources within this program. This program offers a complete special education platform software that supports academic and non-academic skills, communication skills, visual supports, etc. and provides access to thousands of pre-made teaching materials. Carmen shared updates on some of the new features of the resource, how it can be used interactively with students, and how it can be used to support specific student IEP expectations. The spec. ed. system team have trialed Boardmaker over the past 18+ months to ensure they deeply understand the wide range of possibilities the program can offer to all students including French, mainstream, special education, speech & language, etc. Carmen shared that the COP meeting was recorded and can be made available to any interested party in the group if they wish to learn more about the updated program. To date, they have received a tremendous amount of positive feedback about this resource.

Carmen updated that they will be looking to offer the Summer Transition Support Program as well as the After School Skills Development Program (ASSDP) through in-person learning this summer. The ASSDP will be targeting students with significant needs who do not have independent skills and require significant adult support. The camps will run Monday to Thursday for up to four students per camp and they will be provided activities ranging from STEM, social skills building, outdoor physical and well-being activities, etc. Planning is well underway, and they remain hopeful that they will be moving forward with it this summer.

Carmen also shared with the committee about the planning being done for the Summer Transition Support Program (STSP) that will also be offered this summer. It will be organized to again focus on the wide range of student of needs and to assist them in transitioning back to school in the fall. This program is being offered in conjunction with members from the Student Support Services team who support students with mental health needs. The overall intention of the program is to offer students support using a variety of strategies and options to help make their transition back into school a positive one.



9. Forward Planning 2021-2022

Due to time constraints, there will be an email shared by Superintendent Greco to the committee on SEAC Terms for 2021 (see appendix C). The guide will detail roles and responsibilities of members, the function of the committee and looking ahead at future meeting dates and standing agenda items for 2021-22. Members were asked to review the information for discussion in June.

10. Closing Remarks/Adjournment

Superintendent Greco and Lauren thanked the group. The meeting adjourned at 3:00 pm.

Next meeting: Tuesday, June 15, 2021, 1:00 p.m. – Microsoft Teams

Minutes

Present: GEDSB: R. Wyszynski, Superintendent of Business & Treasurer – Director
J. Richardson, Trustee - Director
BHNCDNB: S. Keys, Superintendent of Business & Treasurer – Director
CSC MonAvenir: M. Nantel, Director of Transportation – President

Regrets: GEDSB: J. Roberto, Director of Education
BHNCDNB: M. McDonald, Director of Education
M. Watson, Trustee – Director
CSC MonAvenir: A. Blais, directeur de l'éducation CSC MonAvenir
D. Chin, Chief of Business CSC MonAvenir – Director

STSBHN P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

Recording Secretary: L. Howells, Executive Assistant to the Superintendent of Business, GEDSB

A - 1 Opening

(a) **Roll Call**

The meeting was called to order at 9:03 a.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: M. Nantel

Seconded by: R. Wyszynski

THAT the STSBHN Board of Directors approve the May 25, 2021 agenda.

Carried

B - 1 Approval and Signing of Minutes

(a) **February 23, 2021 Meeting Minutes**

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the Minutes of the STSBHN Board of Directors Meeting, held February 23, 2021 be approved.

Carried.

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) Policy and Procedure approval: 007, 008, 010-012

P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: M. Nantel

Seconded by: R. Wyszynski

THAT the STSBHN Board of Directors approve Procedures 007, 008, 010-012.

Carried.

D - 1 Standing Business

(a) KPI's

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

(b) Goals and Objectives-Update and Review

P Kuckyt highlighted the progress to date to meet the short, medium and long-term goals and objectives.

(c) Financial Overview

P Kuckyt provided a high-level overview of the 2020-21 financial position as of March 31, 2021.

E - 1 New Business

(a) Policy and Procedure Review: 015-017

P. Kuckyt noted that Policy and Procedure 015-017 have been identified for review and suggested revisions were provided.

The committee agreed to provide feedback on the draft policies and procedures 015-017 to P. Kuckyt on or before September 28, 2021.

F - 1 Adjournment

Moved by: R. Wyszynski

Seconded by: M. Nantel

THAT the May 25, 2021 STSBHN Board of Directors the meeting be adjourned at 9:15 a.m.

Carried

G - 1 2021-22 Meetings

- November 2, 2021 @ 9 a.m.
- February 22, 2022 @ 9 a.m.
- May 24, 2022-@ 9:00 a.m.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: June 15, 2021
Submitted by: Mike McDonald, Director of Education & Secretary

BANK OPERATING CREDIT
Public Session

BACKGROUND INFORMATION:

The *Education Act* requires that a school board approves an annual borrowing resolution empowering the Board to borrow, as required, by way of demand notes, to meet current obligations. The Board approved an operating credit of \$7.0 million for the 2010 year and has approved this operating credit amount each subsequent year since.

DEVELOPMENTS:

The operating requirements of the Board have not changed significantly. Operating credit enables the Board to meet its financial obligations when a timing issue occurs between payment by the Board and receipt of grants by the Ministry. Currently, the Board does not have any pending construction projects; therefore, operating credit is not required for this purpose.

The total credit is as follows:

Operating Line:	\$7,000,000
Purchase Card	<u>300,000</u>
TOTAL:	\$7,300,000

The credit has a renewal date of September 1, 2021. The Board's Corporate Purchase Card credit is underwritten by US Bank.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2021 and ending on August 31, 2022 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest

on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: June 15, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

PROPOSAL FOR CHANGES TO CEAC

Public Session

BACKGROUND INFORMATION:

The Catholic Education Advisory Committee is looking for a name change and changes to the Terms of Reference to share some suggestions to better promote faith across the system as well as have the name be separate and not confused with SEAC (Special Education Advisory Committee). In order to change the name and change the terms of reference, we needed to bring the suggestions to the Board for approval.

DEVELOPMENTS:

Changes were made to the name as outlined below and suggested changes to the terms of reference as attached. Trustee Dignard and Superintendent Temple have presented these to the Steering Committee in this past week to seek any feedback and are looking for Board approval at the Board meeting on June 22.

The name change we are proposing is: Faith Advisory Committee (FAC)

- It cannot be confused with any other committee
- It allows us to continue the mandate of the original CEAC including faith formation, religion and family life curriculum as well as curriculum outreach

In regard to the Terms of Reference:

- We are proposing a few changes including the committee's name change
- The yearly pastoral theme to be shared with a Steering Committee involving the Chair of the Board and the Director in June of each year
- We amended the committee list to ensure all Trustees and the Director were invited to any and all meetings if they wish to attend
- We suggested that the Student Trustee would be the student rep who would take the information back to the Student Senate
- We also took off positions in our board from the committee members that no longer exist (Faith Animator)
- We added community partners to our list of those involved in our faith formation efforts

In addition, we are hoping to:

- Have FAC as a standing item on all COW/Board agendas to share information regarding upcoming faith formation events or highlights of the theme being lived out across the district
- Have regular communications with the system via Communications around faith highlights involving such things as mentioned above and the sharing of the Outstanding Leadership Award recipients

- In June of each year, we will seek feedback from the Steering Committee on the theme of the current year and suggestions for rolling out the new theme for the following year

Changes will also need to be made to our bylaws to reflect the name change as well.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Catholic Education Advisory Committee Update Report.



Faith Advisory Committee

TERMS OF REFERENCE

1.0 MANDATE

- 1.1 The purpose of the Faith Advisory Committee shall be to provide advice to the Board regarding the Catholicity goals within the Board's strategic plan.

2.0 COMMITTEE RESPONSIBILITIES

- 2.1 To provide oversight and input into the Catholicity goals of the Board's strategic plan.
- 2.2 To make recommendations to the Board regarding:
- 2.2.1 The improvement of links between Catholic partners (Church, School, Family)
 - 2.2.2 The Religious Education and Family Life Program
 - 2.2.3 The faith formation of school communities (staff, students and families)
 - 2.2.4 The yearly faith theme and roll out (approved also by the Faith Advisory Steering Committee in June of each year)
- 2.3 To report to the Board through the trustee representative minutes and information from the Committee.

3.0 COMPOSITION OF THE Faith Advisory Committee

- 3.1 The Faith Advisory Committee (hereafter referred to as 'the Committee') shall consist, at minimum, of a representative(s) from the following groups:
- Board of Trustees (Chair of the committee)
 - Senior administration (Director of Education or delegate)
 - Secondary schools (Chaplaincy Leader)
 - Deaneries (Hamilton, London and St. Catherine's)
 - Principals/Vice Principals (one each from elementary and secondary)
 - Student Achievement Consultant: Religious Education and Family Life
 - Ontario English Catholic Teachers Association (OECTA)
 - Secondary student (Student Trustee)
 - Regional Catholic Parent Involvement Committee (president or delegate)
 - Other expertise as required (community partners as needed)
- 3.2 Invitations to be a member of the committee will be sent by the Director of Education and Chair (Trustee) in June for a renewable term of two years on a rotating basis.



4.0 DUTIES AND RESPONSIBILITIES

4.1 Chair's Duties:

- 4.1.1 To chair the meetings of the Committee.
- 4.1.2 To set the meeting agenda in consultation with the Director of Education (or designate).
- 4.1.3 To bring the Committee recommendations to the Board.

4.2 Members' Duties

- 4.2.1 To attend meetings regularly, contribute to the work of the Committee and undertake such tasks as assigned by the Committee.
- 4.2.2 To bring to the attention of the Committee items that pertain to Religious Education and Family Life in the Brant Haldimand Norfolk Catholic District School Board.
- 4.2.3 To communicate the deliberations of the Committee to the representative groups.
- 4.2.4 To identify initiatives that promote Catholic values to the Committee.

4.3 Communication

Any communication to media or outside agencies on behalf of the Committee will be directed through the Director of Education (example: promoting faith highlights within the communities and choosing the Outstanding Catholic Leader Award).

5.0 MEETINGS

- 5.1 The Committee will meet on a regular basis, not less than four times per school year, at a central location.

Definition of Terms:

- | | | |
|------------------------|---|--|
| Catholic | - | in union with the See of Rome |
| Faith Formation | - | those aspects of faith found within the Latin (Roman) Rite of the Catholic Church. |
| Partners | - | students, staff, parents, priests, and community partners |



2021-22
CATHOLIC EDUCATION ADVISORY COMMITTEE

NAME	ADDRESS	PHONE / FAX / E-MAIL
DIGNARD, Dan Chair of Committee	County of Brant	ddignard@bhncdsb.ca T 519-449-5005 F 519-449-5785
Trustee Representative Steering Committee ONLY		
O'BRIEN, Aidan Student Trustee Representative	Assumption College	studenttrustee@bhncdsb.ca
TEMPLE, Lorrie Superintendent of Education	Catholic Education Centre 322 Fairview Dr. Brantford, ON N3T 5M8	ltemple@bhncdsb.ca T 519-756-6505 Ext. 237 F 519-756-9913
KOPANIAK, Father Lukasz Priest	St. Mary's Parish 133 Murray St. Brantford, ON N3S 5P8	lkopaniak@hamiltondiocese.com T 519-753-7316
ANGERVIL, Father Ronald Priest	St Stephen's Catholic Church 21 Ottawa St. S. Cayuga, ON N0A 1E0	ststephenscayuga@rogers.com T 905-765-2729
Priest	Diocese of London	
WILLIAMS, Tara Secondary Vice-Principal, Assumption	Assumption College School 257 Shellard Lane Brantford, ON N3T 0M7	twilliams@bhncdsb.ca T 519-751-2030 Ext. 253 F 519-751-0125
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CALVESBERT, Keri Student Achievement Consultant: Religion and Family Life	BHNCDSB - Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8	kcalvesbert@bhncdsb.ca T 519-756-6505 Ext 253
DUCKWORTH, Ian Chaplaincy Leader, Holy Trinity	Holy Trinity Catholic Secondary School 128 Evergreen Hill Road Simcoe, ON N3Y 4K1	iduckworth@bhncdsb.ca T 519-429-3600 Ext. 319
HALL, Andrew Chaplaincy Leader, St. John's College	St. John's College 80 Paris Rd Brantford, ON N3R 1H9	ahall@bhncdsb.ca T 519-759-2318 Ext. 233
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2021-22
CATHOLIC EDUCATION ADVISORY COMMITTEE

NAME	ADDRESS	PHONE / FAX / E-MAIL
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Parent Representative SEEKING THROUGH RCPIC		
ALLEN, Carole Resource to the Committee	Friends and Advocates of Catholic Education (FACE)	callen@ocsta.on.ca
AUSTIN, Tracey Manager, Communications & Community Relations	BHNCDSD - Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8	taustin@bhncdsb.ca T 519-756-6505 Ext. 234